



## Executive Officer Financial Disclosure Form

**Who must file:** Executive Officers, members of the Vermont State Ethics Commission, and the Executive Director of the State Ethics Commission must file a financial disclosure form annually. 3 V.S.A §§ 1211(a) and 1212(a). An Executive Officer is defined as a State Officer (the Governor, Lieutenant Governor, Treasurer, Secretary of State, Auditor of Accounts, or Attorney General), or an individual “under the Office of the Governor, an agency secretary or deputy or a department commissioner or deputy.” 3 V.S.A. § 1201(3). Required disclosure information includes information regarding your spouse or “domestic partner.” 3 V.S.A. § 1211(a)(1). “[Domestic partner](#),” as used throughout this form, is defined in 3 V.S.A § 1211(e)(1).

**When:** Financial disclosure forms must be filed on or before January 15 each year. If appointed after January 15, this form must be filed within 10 days of appointment. 3 V.S.A. § 1211(d)(1). Information required by this form is for the previous 12 months. 3 V.S.A. § 1211(a).

**Were you a candidate for statewide office or legislature last year?** If you filed a 17 V.S.A. § 2414 candidate disclosure form in the preceding year, and the information provided on that form has not changed since that filing, you may update and file that form indicating that there has been no change. 3 V.S.A. § 1211(d)(2). If there has been ANY change in the information provided on the candidate disclosure form, including becoming an Executive Officer, you must complete and file this form.

If needed, please attach additional pages to complete this form.

Your name: \_\_\_\_\_

Email address: \_\_\_\_\_

Office/Agency/Department: \_\_\_\_\_

Title: \_\_\_\_\_

Date you assumed office or date of appointment: \_\_\_\_\_

Information provided below is for the 12 months preceding this report. 3 V.S.A. § 1211(c)(1).

1. **Sources of personal income in the previous 12 months:** For you, your spouse or domestic partner, or both of you together, list each source of income that totals \$5,000.00 or more. You do not need to provide the actual dollar amount. 3 V.S.A. § 1211(a)(1).

A. **Employment income in the previous 12 months:** List each employer from whom you, or your spouse or domestic partner, or both of you together received income of \$5,000.00 or more and the employer’s business address. You do not need to provide the actual dollar amount. If you are self-employed, describe the nature of your employment. 3 V.S.A. § 1211(a)(1)(A).

I (and my spouse/domestic partner) have no sources of employment income required to be listed.

Employer Name	Employer Business Address or description of work if self-employed	You/Spouse or Domestic Partner/Joint

B. **Investment income in the previous 12 months:** For you, your spouse or domestic partner, or both of you together, list each source of investment income that totals more than \$5,000.00. 3 V.S.A. § 1211(a)(3). You do not need to provide the actual dollar amount. 3 V.S.A § 1211(a)(1)(B). Sources of investment income may include, but are not limited to, stocks, bonds, mutual funds, income-producing property, joint ventures and business interests not included in Part 3 below. Brokerage firms may be listed; individual stock holdings need not be disclosed unless stock ownership represents 10% or more, in which case the ownership should be listed in Part 3 below. Retirement holdings need not be listed.

I (and my spouse/domestic partner) have no sources of investment income required to be listed.

Source	Nature of Investment	You/Spouse or Domestic Partner/Joint

**C. Other Sources of Income in the previous 12 months:** For you, your spouse or your domestic partner, or both of you together, list each additional source of income not mentioned above, that totals more than \$5,000.00. You do not need to provide the actual dollar amount. 3 V.S.A § 1211(a)(1).

I (and my spouse/domestic partner) have no other sources of income required to be listed.

Source of Income	You/Spouse or Domestic Partner/Joint

**2. Service:** List each board, commission, or other entity that is regulated by law or that receives funding from the State of Vermont on which you serve and your position on it. 3 V.S.A § 1211(a)(2).

I have no service to list.

Board, Commission, other Entity	Position held

**3. Company Ownership in the previous 12 months:** List any company which you or your spouse or domestic partner, or both together owned more than 10 percent. 3 V.S.A § 1211(a)(3).

Neither I nor my spouse/domestic partner have businesses required to be listed.

Business Name	Business Address	You/Spouse or Domestic Partner/Joint

4. **Lease or Contract with the State:** List any lease or contract with the State held or entered into by (a) you or your spouse or domestic partner; or (b) a company of which you or your spouse or domestic partner, or both together owned more than 10 percent. 3 V.S.A § 1211(a)(4).

Neither I nor my spouse/domestic partner have leases or contracts required to be listed.

Type of lease or contract	You/Spouse or Domestic Partner/Joint

5. **Lobbying Activities:** If your spouse or domestic partner is a lobbyist 3 V.S.A. § 1211(d)(2), enter your spouse’s name below and, if applicable, the name of your spouse’s lobbying firm. 3 V.S.A § 1211(b).

My spouse/domestic partner has no lobbying activities required to be listed.

Name of spouse/domestic partner	Name of lobbying firm, if applicable

I certify that the information provided on all pages of this disclosure form is true to the best of my knowledge, information, and belief.

\_\_\_\_\_ Date: \_\_\_\_\_  
Signature

Send this completed disclosure form with “**Disclosure**” in the subject line to:  
[Stateethicscommission@vermont.gov](mailto:Stateethicscommission@vermont.gov)

Or mail via USPS to:  
Vermont State Ethics Commission, 6 Baldwin St., Montpelier, VT 05633-7950