



## Vermont State Ethics Commission

### Meeting Minutes

September 7, 2022

### Remote Attendance\*

- 1. Call to Order:** The regular meeting, held remotely via Zoom, was called to order by Paul Erlbaum, Chair, at 10:10 A.M. Also present for the meeting were Commission members Sarah Biolsi Vangel, Christopher Davis, Sarah Butson; Executive Director Christina Sivret; and Administrative Assistant Carolyn Desch. Commissioner Michele Eid was absent.
- 2. Approval of Minutes:** On the motion of Chris Davis, second by Sarah Vangel, minutes of the August 3, 2022, meeting were approved. The July 6, 2022, meeting minutes were not approved due to a lack of a quorum of members who were also present at the July meeting.
- 3. Public Comment:** None
- 4. Executive Director's Report:** Draft Advisory Opinion Procedures: Executive Director Christina Sivret presented draft Advisory Opinion procedures to the Commissioners for discussion and comment. The discussion resulted in several suggested edits. A revised copy of the draft procedures will be circulated among Commission members prior to the October meeting for further discussion and a possible vote.
- 5. Other Business:** Business cards: Administrative Assistant Carolyn Desch asked the Commissioners if they would like business cards. All declined the offer. Political activity reminder: Chair Paul Erlbaum reminded the Commissioners of their ethical obligations re political activity as we head into election season.
- 6. Executive Session to discuss complaints and requests for Guidance:** At 11:04 A.M. on the motion of Chris Davis, second by Sarah Vangel, the Commission went into Executive Session to hear a summary of complaints and Guidance requests received over the last several weeks. At 11:14 A.M., on the motion of Chris Davis, second by Sarah Vangel, the Commission voted to conclude the Executive Session and return open session.
- 7. Adjournment:** Sarah Vangel moved to adjourn, second by Chris Davis. The meeting adjourned at 11:16 A.M.