**DRAFT MINUTES**

**STATE ETHICS COMMISSION**

Wednesday, March 7, 2018

6 Baldwin Street

Room 315

Montpelier, VT 05633

Present were Commissioners Madeline Motta, Chris Davis, Julie Hulburd, and Suzanne Lowensohn, and Executive Director, Brian Leven. Commissioner Sarah Vangel participated by teleconference.

1. MM called the meeting to order at 10:06 a.m.
2. SL moved, JH second to approve minutes, unanimous
3. Discussion of State Code of Ethics draft; BL to provide draft to Commissioners by 3/11.
4. Discussion of complaint management tracking forms and policies; Navex Global costs; CD to talk to Middlebury College; MM to talk to AG and ADS
5. Complaint responses
   1. SV moved to enter into Executive Session to discussion complaints filed with the Commission; CD seconded, passed unanimous
   2. CD moved to exit Executive Session; JH seconded, passed unanimous
6. Marketing Plan – MM and JH to meet with State Chief Marketing Officer
7. Discussion of attendance at the Annual COGEL Conference, Dec. 9-12 Philadelphia
8. Legislative update
9. SH moved to adjourn; SL seconded, passed unanimous